



PERSONAL DATA PROTECTION POLICY OF THE EUROPEAN YOUTH PARLIAMENT CZECH REPUBLIC

We care about our participants' personal data. That is why all personal data processing complies with the respective laws and directives, especially the **General Data Protection Regulation (EU) 2016/679** (GDPR). This page will present to you all the information on our processing of your personal data.

1. WHO PROCESSES YOUR PERSONAL DATA?

The party responsible for your personal data, given to us during your registration for a **Regional Selection Conference, National Selection Conference, International Forum** and **International Session** (hereinafter referred to as a **Conference**), is the **Evropský parlament mládeže v ČR, z.s.** (hereinafter **European Youth Parliament Czech Republic**), ID: 69056765, seat: Kaprova 42/14, 110 00 Praha 1. The association is registered with Prague Municipal Court, under Section L, number 9628.

2. WHAT PERSONAL DATA DO WE PROCESS?

We process only the data given to us during your registration in our registration form as part of the application process for our Conferences and data given to us **during your participation** in these Conferences or other events we organise.

In general, this data includes:

- Name and surname;
- Email address;
- Phone number;
- Home address;
- Date of birth;
- Your school;
- Nationality;
- ID or passport number;
- Phone number of a legal guardian;
- Dietary needs;
- Allergies;
- Health and medication.

During your participation we might process the following data as well:

- Photos and audio-visual recordings taken during the Conference and related events;
- Other personal data that you provide us with in specific situations.

After the Conference, we send out feedback forms to participants to evaluate our work so that we can make future events better. These forms are anonymous, and a specific individual cannot be identified by them.

3. WHY DO WE PROCESS YOUR PERSONAL DATA?

We process your personal data in order to **organise the Conferences** and related events. The processed data is necessary for communication with the participants and the schools they represent in order to ensure their participation. Furthermore, we use the data to provide for example accommodation and food. The data on your health, allergies, dietary needs and medication serves to better administer first aid in case of need. Without this data, it would be impossible to provide everything necessary for your attendance and to deal with situations that might arise during your participation.

We take the photos most importantly for you, as a way to remember the Conference. We can also use them for our own **promotion**, especially by posting them on social media (Facebook, Instagram) or our website.

4. WHO CAN ACCESS YOUR DATA?

We always take care to keep your data safe. We strive to ensure technological and organisational safeguards as best as we can so that it does not end up in the wrong hands. For this reason, we also carefully select the persons we charge with keeping your personal data.

Your personal data is accessible within the European Youth Parliament Czech Republic especially to the members of the organisation directly involved in organising the respective Conference. If there are any international members of the foreign organisations of the European Youth Parliament network under the patronage of the **Schwarzkopf Foundation** (Schwarzkopf-Stiftung Junges Europa, Sophienstraße 28/29, 10178 Berlin) involved in the organisation of the Conference, they will have access to your data as well.

If you are selected from a Regional Selection Conference to a National Selection Conference, all your provided personal data will be given to the organisers of the respective event within the **European Youth Parliament Czech Republic** network. If you are selected from a National Selection Conference to an International Forum or an International Session, the following personal data will be provided to the **Schwarzkopf Foundation**, the umbrella organisation of the European Youth Parliament network, and through them to the organisers of the respective international Conference:

- Name and surname;
- Email address;
- Date of birth;
- Your school;
- Dietary needs.

Your data is given to the Schwarzkopf Foundation particularly in order to organise International Sessions and related events. The processed data is necessary for communication with participants and the schools they represent in order to ensure their participation. Without this data, it would be impossible to provide everything necessary for your attendance and to deal with situations that might arise during your participation.

Outside of our association and the Schwarzkopf Foundation we only give out your personal data in necessary cases, such as:

- **the accommodation venue** we cooperate with;
- third parties helping to **organise additional programme**;

- the users of our **website and social media** where we post your photos and audio-visual recordings.

In certain cases, we are obligated by law to give out your personal data to certain organs active in criminal proceedings (such as the Police of the Czech Republic) and other organs of the public service.

5. FOR HOW LONG DO WE PROCESS YOUR DATA?

We will be processing your personal data for the entire time of our contractual relation, that means **the entire time of your participation** at the **Conference** or the entire time of **your membership** in the European Youth Parliament Czech Republic.

Your photos and audio-visual recordings will be kept until you revoke your consent for our processing of these.

In certain cases, we may keep some data longer, for example in cases when we are obligated to do so by law. Your data is kept longer due to our justified interest; should you disagree with that, you may object to our processing of your personal data.

6. WHEN DO WE PROCESS YOUR PERSONAL DATA WITHOUT YOUR CONSENT?

Legal reasons are always required for processing your personal data, but not every instance of processing your data requires your consent. We can process your data without consent in these cases:

- **Fulfilment of contract** for your participation in the Conference or a related event;
- **Fulfilment of legal obligations** that are obligatory for us by law;
- **Justified interest**, such as when we want to invite you to our events.

Supplying the personal data for these cases is **mandatory**.

7. WHEN DO WE PROCESS YOUR PERSONAL DATA WITH YOUR CONSENT?

Your personal data is being processed on the basis of your voluntary consent upon **registration** to one of our Conferences and in case of processing **photos and audio-visual recordings** from the Conferences and related events. You supply this data voluntarily and can revoke your consent at any time.

8. HOW CAN YOU REVOKE YOUR CONSENT?

Your voluntary **consent** with our processing of your personal data can be revoked at any time free of charge by writing to the **email address eyp@eyp.cz**.

You revoking your consent has no bearing on previous data processing which happened after the consent was given. You cannot revoke your consent to our processing of your personal data not subject to a consent.

9. WHAT RIGHTS DO YOU HAVE IN RELATION TO PROTECTION OF YOUR PERSONAL DATA?

In compliance with the **General Data Protection Regulation (EU) 2016/679** (GDPR) you have the following rights in relation to your personal data:

- The right to **revoke your consent** with our processing of your personal data;
- The right to **amend** or **correct** your personal data;
- The right to request a **limit to the processing**;
- The right to **object to** or **file a complaint against the processing**;
- The right to request a **transfer of your data**;
- The right to **access** your personal data;
- The right to be **informed about a breach of security** in certain cases;
- Other rights granted in the General Data Protection Regulation (EU) 2016/679 (GDPR).

In case you want to exercise any of your rights, we must ask you to prove your identity in order to prevent unauthorised access to your personal data.

10. DO YOU HAVE ANY FURTHER QUESTIONS?

In case of any questions or uncertainty in relation to our processing of your personal data, do not hesitate to write to **eyp@eyp.cz** or to contact us at **Evropský parlament mládeže v ČR, z.s.**, ID: 69056765, seat: Kaprova 42/14, 110 00 Praha 1.